

QUALIFICATIONS

COMPUTER SOFTWARE

- o Photoshop
- o ImageReady
- o Illustrator
- o Dreamweaver
- o InDesign
- o Acrobat
- o Flash
- o Quark Xpress
- o Various internet, E-mail, and FTP software



TRADE SKILL

- o Proficiency in complex Photoshop compositing, retouching and color correction
- o Website design, construction and implementation through software or hand coding
- o Thorough knowledge of reproductive processes such as offset, large format, etc.
- o Website Content development including writing
- o Talent for creative design and visual solutions
- o Direct client education through telephone, e-mail, and in-person communication
- o Full understanding of colour theory and all colour spaces
- o Experience with PDF digital work flow

PERSONAL SKILLS

- | | |
|------------------------|---|
| o Instructional Skills | Ability to impart expertise to others through lecture or demonstration |
| o Time Management | Comfortable scheduling and prioritizing work for self and others |
| o Team Player | Pride in working with others to arrive at a common goal or solution |
| o Customer Service | Experience explaining concerns with clients finding quick resolutions |
| o Loyalty | Devotion to employer to maintain/improve quality of product/service |
| o Adaptability | Easily adapts to new technologies or processes with enthusiasm and accuracy |

EDUCATION AND TRAINING

- | | |
|-------------|--|
| o Present | Currently enrolled in the Web Developer program through RRC Continuing Education. Honours achieved in all classes to date. |
| o Present | Continual self-education and upgrading through Lynda.com |
| o Jun. 1999 | Agfa Apogee Workflow and RIP |
| o Dec. 1996 | Linotype-Hell Colour Pilot |
| o Jun. 1989 | Earned Graphic Arts diploma from Red River Community College with honours in Design |

WORK EXPERIENCE

DEC. 1991 - DEC. 2008

T-C4 GRAPHICS LTD.



- o coordinated all operations for the scanning department
- o supervised three employees
- o handled complex compositing and retouching
- o approved all colour-critical jobs
- o responsible for solving colour issues
- o output supplied customer files via, film, proof or large format printer

FEBRUARY 1998 - PRESENT

FREELANCE

- o Website design, construction and updating
- o Photoshop work
- o CD covers and booklets
- o Logo designs

JANUARY 1996-2000

RRC CONTINUING EDUCATION PROGRAM

- o Worked with RRC Continuing Education instructors to help students understand colour theory and Photoshop methods in a practical work environment.

JULY 1989 - APRIL 1991

PROLITH WESTERN

- o proofer
- o scanner operator

REFERENCE SHEET

EMPLOYMENT



Bill Nobel
President - T-C4 Graphics
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Dennis Klowak
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PERSONAL

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